A. Course Description

Credits: 4

Lab Hours/ Weeks: Corequisites: None

Lecture Hours/ Week :

MnTC Goals: None

This course, designed for those planning careers in human services administration, provides insight into some of the common problems and concerns of management in a human services agency. Students use actual case studies to focus on examples of organizational planning, community relations, the decision-making process and personnel management. Overlap: HSA 360 Health Care Management and Supervision I and HSA 362T Human Service Administration Theory Seminar.

B. Course Effective Dates: 09/06/1999 - Present

C. Outline of Major Content Areas:

See Course Description for major content areas.

D. Learning Outcomes (General)

1. The student will acquire an understanding of organizational theory, characteristics and types.
2. The student will acquire basic skills in strategic planning and long range planning.
3. The student will be able to implement basic concepts of administration and management as they relate to Human Service Agencies or Human Service programs.
4. The student will understand the essential leadership aspects of management as they relate to Human Service Administration and governance.
5. The student will understand various management roles, tasks, and styles.
6. The student will be able to identify basic concepts of administration and management as they relate to Human Service Agencies or Human Service programs.

E. Learning Outcomes (MN Transfer Curriculum)

This contains no goal areas.

F. Special Information

Community Engagement
Overlap: HSA 360 Health Care Management and Supervision I and HSA 362T Human Service Administration Theory Seminar.