This course provides students with a beginning understanding of the essential components of successful case management for alcohol and drug counseling. That is, the activities which a counselor engages in to bring services, agencies, resources, and people together within a planned and coordinated framework of action toward achievement of established clinical goals. Specifically the course will focus on, the theory of case management for alcohol and drug counseling, related state and federal laws, the Twelve Core Functions, the Rules of Professional Conduct, and the practice of clinical writing.

**B. Course Effective Dates: 01/09/2012 - Present**

**C. Outline of Major Content Areas:**

See Course Description for major content areas.

**D. Learning Outcomes (General)**

1. Understand the basic theory of Case Management as it applies to the practice of alcohol and drug counseling.
2. Become familiar with the state and federal laws which pertain to the practice of alcohol & drug counseling.
3. Know and can apply the Rules of Professional Conduct (ethics) for alcohol & drug counselors in MN.
4. Understands and can apply the key elements of a clinical record keeping to alcohol & drug counseling.
5. Develop an understanding of the twelve core functions of alcohol and drug counseling, especially case management.

**E. Learning Outcomes (MN Transfer Curriculum)**

This contains no goal areas.

**G. Special Information**

Fee: $75.00 Utilization of Electronic Health Record Tool. Prerequisites: HSCD 200 AND HSCD 300 AND HSER 346. Note: Attendance at the first class meeting is mandatory unless approved beforehand by the instructor. This course is only open to declared Alcohol and Drug Counseling majors. If you have not yet declared your major, contact your advisor.